# early career **Research Grant** 2024

# **Letter of Intent instructionS & Form**

**Letter of Intent (LOI) deadline: March 7, 2024, 5:00pm (EST)**

* Submit completed LOI through the “Submit Here” button at [fightingblindness.ca/research/for-researchers/](https://www.fightingblindness.ca/research/for-researchers/)
* Refer to the 2024 Research Grant Competition Guide for a more detailed description of the competition including funding and assessment and eligibility criteria.
* If you have any questions, please contact Larissa Moniz, Director, Research and Mission Programs at [research@fightingblindness.ca](mailto:research@fightingblindness.ca)

# formatting guidelines

* To facilitate peer-review, please submit all documents in English
* Use black ink for text and where word limits are not specified use single-spaced text, Calibri font, pt.11
* The application **should be submitted as a single PDF document** in the order specified below. Do not create the PDF from scanned documents. PDFs should be created by converting from Word or other compatible formats. Delete Instruction page before saving as PDF.
* Include the last name of the applicant in the file name e.g. Smith\_Research Grant Application

|  |  |  |
| --- | --- | --- |
| **Section** | **Format** | **Section Description** |
| 1 | Letter of Intent Form | **Letter of Intent Form**: Provided below. |
| 2 | Free text, 250 words | **Research Proposal Summary**: Provide a brief description of the proposed research including significance, aims and research methods. |

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# **Letter of Intent Form**

## applicant information

|  |  |
| --- | --- |
| Name | Email |
| Department and Institution where funds will be administered | Mailing Address |
| Years since start of first independent position (career interruptions that impact your eligibility window can be described below): | |

List positions you have held, starting with your first independent position.

|  |  |  |  |
| --- | --- | --- | --- |
| Position | Institution | Start Date | End Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Justification for Career Interruptions**

Describe any career interruptions or delays that may impact your eligibility window. Please include start and end dates for each period described. This includes but is not limited to career breaks and part-time employment due to parental leave, medical leave, and family care. Justified career interruptions will not be included when calculating the eligibility window.

## project information

|  |
| --- |
| Project Title |
| Disease relevance – list the diseases that will be impacted by your proposed research |
| Keywords – list up to 6 keywords |

**Select the area of research that best describes your proposal:**

|  |  |
| --- | --- |
| **Research Area** | **(X)** |
| Discovery/Basic |  |
| Translational |  |
| Clinical |  |
| Health Services |  |
| Population Health |  |

|  |  |
| --- | --- |
| Fighting Blindness Canada may share information from applications with partner organizations to increase funding opportunities. **Do you give consent for your application to be shared confidentially if opportunities arise?** | Please indicate Yes or No |

## project team information

List all Collaborators below. Collaborators provide a specific service for the proposed project (e.g. access to equipment, provision of specific reagents, training) but are not requesting funding. Add lines as needed. Collaborators may be added or deleted in the final application however this preliminary information helps us identify potential conflicts of interest as we are recruiting reviewers.

|  |  |  |
| --- | --- | --- |
| Name | Position | Department and Institution |
|  |  |  |
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